

Application for Food Vendor

Food Vendor's Name: _____ Phone: _____

Business Name: _____ Fax: _____

Mailing Address: _____ Cell: _____

City: _____ Zip Code: _____ Email: _____

Please list your food products and their corresponding prices: *(For more space, please use back)*

This application is valid for all of SEE-LA's markets but you may indicate your preference for a particular market below:

- | | | |
|---|---|--|
| <input type="checkbox"/> Atwater Village Farmers' Market
<i>Sunday, 10 am – 2 pm</i> | <input type="checkbox"/> Central Avenue Farmers' Market
<i>Thursday, 10 am – 3 pm</i> | <input type="checkbox"/> Echo Park Farmers' Market
<i>Friday, 3 pm – 7 pm</i> |
| <input type="checkbox"/> Hollywood Farmers' Market
<i>Sunday, 8 am – 1 pm</i> | <input type="checkbox"/> T S S A O a] * A o a { ^ ! • O a \ ^ c
<i>Saturday, 10 am – 3 pm</i> | <input type="checkbox"/> Baldwin Hills Crenshaw Farmers' Market
<i>Saturday, 10 am – 3 pm</i> |

Have you ever sold at any of SEE-LA's farmers' markets?

Yes ___ No _____ If yes, which/when? _____

Other Market(s) at which you sell: _____

Required with Application:

- City of Los Angeles Business License
- Selling Permit from the State Board of Equalization (for hot prepared food only)
- \$25.00 Application Processing Fee- payable by check or PayPal
- Samples are to be submitted to SEE-LA before application is considered complete. Product samples are to be prepared and properly packaged as for sale.

Approved applicants will need to submit proof of the following:

- Public Health Operating Permit and other Department of Health Permits:
 - **Community Event Permit** (if you prepare and sell foods at the site or you plan on sampling food items) Renewable every three months. SEE-LA holds a permit, which allows the Market to be a sponsor of Community Event Permit Holders. *For more information on this permit, contact the LA County Department of Health, Bureau of District Surveillance and Enforcement at (626) 430-5200.*
 - **Retail Food Vehicle Inspection Permit** (valid for one year). *For more information on this permit, contact the LA County Department of Health Vehicle Inspection Program at (626) 430-5500.*
- Copy of Public Health Operating Permit (PHP) for Food Processing Facility if food is prepared off-site.
- Product Liability Insurance. Copy to be submitted prior to selling at the Market. We require that each Market you will sell in be added to the policy as an additional insured, if and when approved to sell at any SEE-LA Markets.

How much stall space will you need in feet? _____

I request permission to sell at SEE-LA's farmers' markets. I have read the Rules & Regulations of the Market. I agree to abide by these rules and all other laws, codes, and regulations, as amended, to cooperate with Market Management, and to pay all required fees.

Signature of Vendor: _____

Date: _____

VII. FOOD VENDORS

1. A prospective Food Vendor shall complete the "Food Vendor" Application and pay the \$25 non-refundable application fee.. (See Section XII)
2. Food Vendors are required to have a valid permit from the Los Angeles County Health Department and their local jurisdiction.
3. The Market Manager selects prepared foods that are original, of high quality and that do not excessively duplicate foods already sold at Market. To benefit consumers, no food vendor will have exclusive right to sale of any category of food product. Food Vendors' products may not directly compete with products made and sold by producers from their own farm products.
4. All food stalls where cooking is taking place are required by the Los Angeles City Fire Marshall to have on site at all times a fire extinguisher w/ a minimum 20BC classification and a water container. Propane tanks must be secured in an upright position with proper U/L fittings and hoses. No Butane stoves are allowed. Sellers must not change propane cylinders during Market hours. All food stalls where cooking is taking place must meet Fire Department requirements for tarps and canopies (such as fireproofing and height requirements.)
5. All food stalls must have a trash can in front of the stall for customer use.
6. All food stalls must have a Los Angeles County Department of Public Health-approved hand-washing sink.
7. All food stalls where cooking is taking place are required to have a floor cover.
8. All menus must be clearly marked as to price and type. Food Vendors may not sell food not originally listed on the application without prior approval of the Market Manager.
9. All Los Angeles County and State Health Department regulations must be followed.
10. All food vendors shall use the sink provided by the Market to wash all equipment and utensils or provide their own Health Department approved sink.
11. All state and local requirements shall be met before a food vendor may sell at the Market. Food vendors must provide a copy of the following documents to the Market Manager and have on display, as applicable:
 - a. Current Retail Food Vehicle Permit or Temporary Event Permit, or other required permit from the Los Angeles County Health Department
 - b. Proof of product liability insurance listing the Market as an additional insured.
 - c. Seller's Permit from the State Board of Equalization
 - d. Los Angeles City business license.
12. Priority consideration will be given to food vendors who make their own products, are local to the Market area, and use produce from SEE-LA Certified Farmers' Market producers.
13. Prepared food vendors must provide adequate facilities to keep hot and cold foods at prescribed temperatures as per Los Angeles County Health Department requirements.
14. Food Vendors must accept EBT Market Dollars for take-home food products but must not accept EBT Market Dollars for food products prepared for immediate consumption. Valid SEE-LA-issued Market Coupons may be accepted for any purchase. All Market Coupons may be used to pay stall fees. (See Appendix D) Senior & Women, Infants and Children Farmers' Market Nutrition Program (FMNP) checks may not be accepted by any food vendor.
15. Food Vendors are encouraged to use recyclable and/or compostable packaging and containers for processed and prepared foods. Vendors are prohibited from using extruded polystyrene (Styrofoam) products and plastic t-shirt bags.