



1231 N. Spring Street, Suite C-102 ☎ Los Angeles CA 90012 ☎ TEL (323)463-3171 ☎ FAX (323)463-1062 ☎ www.seela.org

EMPLOYMENT OPPORTUNITY

TITLE:	Farmers' Market Site Assistant (Temporary, Fill-in)
STATUS:	Part-time, non-exempt (hourly)
REPORTS TO:	Manager, Market Facilities
LOCATION:	Hollywood Farmers' Market, and/or LA River Farmers' Market and other SEE-LA markets
COMPENSATION:	\$17-\$19/hour DOE
BENEFITS:	48 – 72 hours PTO / year, 403b retirement plan, Lifeworks Employee Assistance Program
SCHEDULE:	8 –16 hours monthly fill-in shifts ongoing. Sundays, 6 AM – 3 PM and/or other market days

About SEE-LA

Founded in 1996, Sustainable Economic Enterprises of Los Angeles (SEE-LA) is a leading Southern California nonprofit organization, connecting people to healthy food, promoting economic development, and building sustainable food systems. We operate the largest network of mission-driven farmers' markets in Los Angeles as well as programs that provide nutrition education, food access, and opportunities for small regional farms and local food businesses to thrive. Our programs include:

- Operating a network of community-based certified farmers' markets in Los Angeles.
- Piloting and championing programs that stretch public nutrition benefits for the purchase of fresh, nutrient-rich food.
- Providing extensive nutrition education programs to low-income families and to children in underserved schools.

BACKGROUND:

The Fill-in Site Assistant works under the direction of the Manager, Market Facilities to assist and support with the set-up, maintenance, and breakdown of the Hollywood Farmers' Market (Sundays 6 AM – 3 PM) or other SEE-LA farmers' markets on an on-call, fill-in basis. The fill-in site assistant could also ideally be available to work at one or more of our other farmers' markets:

- Central Ave Farmers' Market (Thursdays, 7 AM – 3:30 PM)
- LA River Farmers' Market (Thursdays, 12 pm – 8:30 PM)
- Echo Park Farmers' Market (Fridays, 1 – 9:30 PM)
- Crenshaw Farmers' Market (Saturdays, 8 AM – 5 PM)
- Atwater Village Farmers' Market (Sundays, 7 AM – 3:30 PM)
- Compton College Farmers' Market (Wednesdays, 1 – 9:30 PM)
- Watts/Willowbrook Farmers' Market (Wednesdays, 7 AM – 3:30 PM) - OPENING IN JUNE, TBA

DUTIES:

- Set up and breakdown the Farmers' Market equipment, including but not limited to:
 - Information booth

- Customer seating (multiple tables, tents, and chairs)
- Parking area (cones and barricades)
- Signage (A-frames and lollipop signs)
- Trash bins
- Maintain and fix market equipment, including canopies, tables, and chairs,
- Sweep + clean areas of the market as needed
- Separate trash, recycling + green waste and empty waste bins regularly throughout the market day
- Support the Market team as needed, including moving vendor equipment
- Assist with special market events and other tasks as needed

Qualifications:

- Able to lift up to 50 lbs
- An interest in the following areas: Certified Farmers' Markets, agriculture, nutrition, cooking, food assistance programs, local food and craft production, and community outreach/organizing
- Spanish/ English bi-lingual skills preferred
- Takes direction well; self-motivated; strong multitasking skills
- Must be able to work Sundays or Thursdays
- Some crisis/emergency management training and/or First Aid certification a plus

PHYSICAL DEMAND AND WORK ENVIRONMENT:

While performing the duties of this job, the employee is regularly required to stand, walk, lift, talk, hear, reach, stoop, and kneel. Work will take place outside in rainy, hot, or cold weather conditions, which may occasionally require standing for up to 2 hours, or lifting up to 25 lbs. May perform related duties as assigned by management.

DISCLAIMER:

The above is intended to describe the general contents and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

SEE-LA is an equal opportunity employer. SEE-LA makes hiring decisions without regard to race, color, sex, religion, sexual orientation, gender identity or gender expression, national origin, age, veteran status, disability, or any other category protected by law. We are committed to hiring and retaining a diverse workforce and strongly encourage applications from all qualified applicants, including those who belong to groups that have been historically underrepresented.

Opportunity is open until filled.

[Application Instructions: email resume + brief note about yourself to employment@see-la.org](mailto:employment@see-la.org)